Cooperation agreement

Mykolaiv, Ukraine 28 December 2020

German Private Company 'MitOst' LLC Frankfurt (Oder), Germany represented by the General Director Serdyuk Sergey Nikolaevich on the basis of the registration documents attached to the agreement hereinafter referred to as the Contractor on the one hand

and

Private higher education institution "Pylyp Orlyk International Classical University" hereinafter referred to as the university, represented by the rector Matvienko Ludmyla Pavlivna acting on the basis of the charter on the other party has entered into this agreement as follows:

1. The subject of the agreement

Under the terms of the agreement, the parties shall join their efforts to jointly implement programmes aimed at the practical implementation of the state course of Ukraine's integration into the EU and the law of Ukraine on the national youth support programme (№.1281-IV from 18 November 2003) and the introduction of elements of dual education by involving first - fourth-year bachelor's students of full-time and part-time education and first-year master's students in paid foreign international cultural exchange programmes and internships

2. Responsibilities of the university

- 2.1. Inform university students, named as future candidates, about the possibility of participating in the programme as one of the types of paid foreign programmes of international cultural exchange programmes and internships abroad, including with the help of advertising and information materials provided by the performers.
- 2.2. Provide free access for candidates to participate in programme presentations and seminars and the selection process for participation in paid foreign programmes of international cultural exchange and internship programmes abroad.
- 2.3. Pre-select candidates for compliance with the requirements for participation in the programme, namely with the status of first-fourth-year students of the Bachelor's degree full-time and part-time and first-year students of the Master's degree of the University, the candidate's mandatory continuation of study at the University in the academic year following the holidays during which the candidate participates in the programme.
- 2.4. Provide the contractor with lists of candidates who wish to participate in the programme after the preliminary announcement.
- 2.5. Assist the candidate in obtaining the necessary documents confirming their status as a student of the Institute (certificate on the university letterhead certified by the dean and stamped and, if necessary, other documents).
- 2.6. Facilitate contact between the contractor and the candidate from the moment the latter is interested in participating in the programme.

2.7. Inform the contractor promptly of any changes regarding the intentions, health, financial situation and other circumstances of the candidates.

3. Duties of the contractor

- 3.1 The Contractor undertakes to provide the University with assistance in the form of materials for the training of university students in the amount of 7% of the amount paid by the candidates who have become participants in the programme.
- 3.2. Provide full information and promotional materials about the opportunities and conditions of participation in the programme and other paid foreign programmes, international cultural exchange programmes and internships abroad.
- 3.3. Provide information and consulting services on the preparation of the necessary documents for the participation of candidates in the programme and other paid foreign programmes, international cultural exchange programmes and internships abroad.
- 3.4. Provide assistance and advice to the candidate who has become a participant in the programme in choosing an employer in Germany.
- 3.5. Provide advisory and information assistance on the preparation of the necessary documents and requirements of the Embassy of the Federal Republic of Germany for obtaining visas by candidates who have become participants in the programme.
- 3.6. Provide support and advice to the candidates who have become participants of the programme on their settlement in Germany.
- 3.7. Assist the candidate in obtaining a compulsory insurance policy.
- 3.8. Assist in booking and purchasing travel tickets.
- 3.9. Inform timely the University of any changes to the conditions of participation in the programme and requirements for candidates.
- 3.10. At the request of the university, provide information on the process of documentation and conditions of stay in Germany for each student of the institute participating in the programme to the responsible person at the university.

4. Other conditions

- 4.1. The Contractor has the right to engage third parties to fulfil its obligations under this Agreement in agreement with the University, taking responsibility for their actions.
- 4.2. The exchange of information on paid foreign programmes of international cultural exchange programmes and internships abroad takes place between the university and the contractor by e-mail, fax, telephone and mail within a year from the date of signing the agreement.

5. Responsibility and dispute resolution procedure

- 5.1. All disputes arising between the parties are resolved by reaching an agreement or following the procedure established by law under Ukrainian legislation.
- 5.2. The parties shall not be liable for non-fulfilment or improper fulfilment of obligations under this agreement if it was the result of force majeure circumstances beyond the control of the parties. Such circumstances include changes in laws or the promulgation of new laws, decisions of the government or local authorities and administration, war and military

operations, mobilisation, strikes, fires, explosions and natural disasters, terrorist acts, as well as other events that the competent court recognises as force majeure circumstances.

6. Term of the agreement

- 6.1 The agreement shall enter into force upon signing by the parties and shall be valid for one year from the date of signing.
- 6.2. The term of the agreement may be automatically extended if both parties are interested in continuing cooperation.
- 6.3. The agreement is drawn up in Ukrainian and German in two copies, one for each of the parties, which have equal legal force.

7. Legal addresses of the parties

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General Director Rector

Serdyuk S.M. /signed/ Matvienko L.P. /signed/